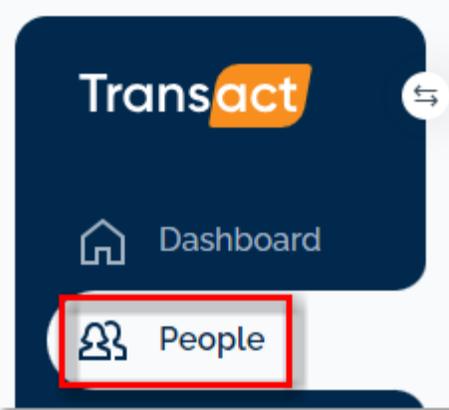


## Managing Homeless Student Data

Homelessness Status, Unaccompanied Youth status, and other data related to a student's housing situation may be updated whenever a data import from the district's SIS occurs or manually on the Homelessness tab.

The fields used in this tutorial are all default fields. You may have required or optional custom fields to fill out as well.

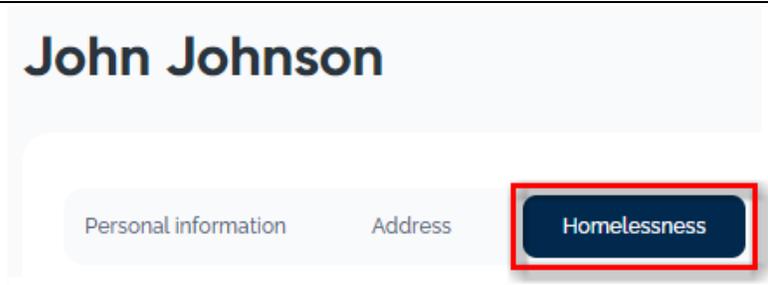
To add a referral for a participant, click on the "People" tab in your lefthand navigation menu.



Click the pencil icon to open the participant's record.

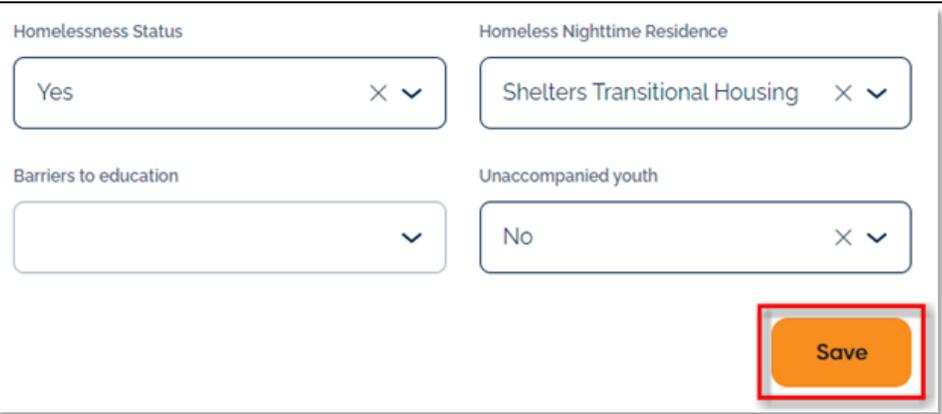


Navigate to the "Homelessness" tab of the participant's record.



Adjust the fields and click "Save."

*Homelessness Status and Unaccompanied Youth values may be updated whenever a data import from the district's SIS occurs, depending on your District's SIS import settings.*

A screenshot of the form fields for Homelessness Status and Unaccompanied Youth. The form has four dropdown menus: 'Homelessness Status' (set to 'Yes'), 'Homeless Nighttime Residence' (set to 'Shelters Transitional Housing'), 'Barriers to education' (empty), and 'Unaccompanied youth' (set to 'No'). At the bottom right, there is an orange 'Save' button highlighted with a red rectangular box.